

BOARD OF EDUCATION
Cape May County Special Services School District and
Cape May County Technical School District

MINUTES

August 25, 2020

3:30 P.M.

The following board members were present (in person or remotely) at the board meeting: Mr. Alan Gould, Board President, Mr. Robert Boyd, Board Member, Mr. Kenneth Merson, Board Member, Mr. Christopher Kobik, Board Member, Ms. Nancy Ramundo, Board Member, Dr. Judith DeStefano, Board Member.

Not present. Mrs. Jane Elwell, Board Vice-President.

In addition, present at the meeting (in person or remotely) were Dr. Nancy Hudanich, Superintendent, Ms. Jamie Moscony, Assistant Superintendent, Ms. Paula Smith, Business Administrator/Board Secretary, Ms. Kathleen Allen, Business Administrator/Board Secretary, Amy L. Houck-Elco, Esquire and other administrators and members of the public.

Board President Alan Gould welcomed everyone to the meeting and thanked all for participating.

PLEDGE OF ALLEGIANCE

Board President Alan Gould led the group in the pledge of allegiance.

NOTICE REQUIREMENT

Board President Alan Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Cape May County Herald, The Press of Atlantic City and the County Freeholder's office on August 22, 2020 as prescribed by Chapter 231, laws of 1975.

The August 25, 2020 Board of Education Meeting was a hybrid meeting (in person and virtually) due to the COVID-19 outbreak and in accordance with current guidelines. Details were posted on the District's website and the Cape May County Technical School District's entrance with the following instruction:

Members of the public may use a telephone, computer, or smart device to listen to the board meeting, and to ask questions at the appropriate time. Prior to connecting,

please be sure that you know how to mute your microphone. An open microphone causes feedback and echoes, and will disrupt the meeting. **Anyone that is not muted will be dropped from the call.** When the comment period opens, please be sure that no one else is speaking, un-mute your phone and state your name.

Connection information:

Members of the public may participate in our virtual board meeting by visiting the district website (www.CapeMayTech.com or www.CMCSpecialServices.org) and clicking on the connection links.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

On the motion of Ms. Ramundo, seconded by Mr. Boyd, the following minutes were approved.

July 20, 2020 HIB Appeal
July 20, 2020 Executive Session

Voting Yes: Gould, Boyd, Merson, Ramundo, Kobik
Voting No: None
Abstained: DeStefano
Motion Carries.

July 28, 2020 Board of Education
July 28, 2020 Executive Session

Voting Yes: Gould, Merson, Ramundo, Kobik
Voting No: None
Abstained: Boyd
Motion Carries.

DISTRICT ACTION ITEMS – CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Ms. Moscony presented the Assistant Superintendent Administrative District Report to the Board. On the motion Ms. Ramundo, seconded by Mr. Boyd, the attached Assistant Superintendent Administrative District Report (Item 1, a-i) was approved by roll call vote.

Mr. Merson asked about procedures for social distancing on school buses.

Voting Yes: Gould, Boyd, Merson, Ramundo, Kobik, Dr. DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mr. Boyd, seconded by Ms. Ramundo, the attached item for Revenue & Expense (Item 2 / a-j plus addendum) was approved by roll call vote.

Voting Yes: Gould, Boyd, Merson, Ramundo, Kobik, Dr. DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached item for Curriculum (Item 3 / a-h) was approved by roll call vote.

Voting Yes: Gould, Boyd, Merson, Ramundo, Kobik, Dr. DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Recused: None

Motion Carries.

On the motion of Mr. Kobik, seconded by Mr. Merson, the attached item for Legislation & Policy (Item 4 / a, a, and a) was approved by roll call vote.

Voting Yes: Gould, Boyd, Merson, Ramundo, Kobik, Dr. DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Recused: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Boyd, the attached item for Personnel (Item 5 / a-d and addendum) was approved by roll call vote.

Voting Yes: Gould, Boyd, Merson, Ramundo, Kobik, Dr. DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Recused: None

Motion Carries.

DISTRICT COMMUNICATION

Ms. Moscony noted the communications that were included in the district report.

BOARD CORRESPONDENCE

None.

DISTRICT ACTION ITEMS – CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

Dr. Hudanich presented the Superintendent Administrative District Report to the board. She reviewed the schematics for the administration building renovation, a new program of study in Environmental Health Engineering as well as an expansion to the Culinary and Travel and Tourism programs. The district is considering this project and preparing the curricular detail in anticipation of applying for the Career and Technical Education Expansion Grants, which are available through the Every Child Succeeds Bond Act. She reported that if approved, the state will be providing 75% of the funding for the costs of construction for the new and expanded CTE programs. On the motion of Ms. Ramundo, seconded by Mr. Kobik, the attached Superintendent Administrative District Report (Item 1, a-f) was approved by roll call vote.

Voting Yes: Gould, Boyd, Merson, Ramundo, Kobik, Dr. DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Recused: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Board, the attached item for Revenue & Expense (Item 2 / a-j) was approved by roll call vote.

Voting Yes: Gould, Boyd, Merson, Ramundo, Kobik, Dr. DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Recused: None

Motion Carries.

On the motion of Mr. Merson, seconded by Mr. Kobik, the attached item for Curriculum (Item 3 / a-j) was approved by roll call vote.

Voting Yes: Gould, Boyd, Merson, Ramundo, Kobik, Dr. DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Recused: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Boyd, the attached item for Legislation & Policy (a -b) was approved by roll call vote.

Voting Yes: Gould, Boyd, Merson, Ramundo, Kobik, Dr. DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Recused: None

Motion Carries.

On the motion of Mr. Boyd, seconded by Mr. Kobik, the attached item for Personnel (Item 5 / a) was approved by roll call vote.

Voting Yes: Gould, Boyd, Merson (abstained – Mike Palombo), Ramundo, Kobik, Dr. DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Recused: None

Motion Carries.

DISTRICT COMMUNICATION

Dr. Hudanich noted the communications that were included in the district report.

Ms. Smith noted the approval letter received authorizing the use of the competitive contracting process for facilities management services.

BOARD CORRESPONDENCE

None.

BOARD MEMBER COMMENTS AND DISCUSSION ITEMS

Mr. Kobik expressed support for the new CTE program expansion project as well as providing office staff with modern facilities.

Mr. Merson expressed support of the project and inquired about the Director of Facilities vacancy.

President Gould expressed excitement for the new project.

PUBLIC INPUT

Board President Alan Gould read the following statement:

This meeting will now be open to public comments. If your questions pertain to litigation, student or personnel items please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can get back to you with a response. Pursuant to policy 9322, public comment will be five minutes per person and limited in time to a total of 30 minutes for all public comments.

Sharon Lee Kustra – President of CMTEA and Vice-President of Cape May City Board of Education raised questions and concerns regarding school reopening.

Kenneth Bassett, President of CMCSSEA expressed some concern about the reopening plan.

EXECUTIVE SESSION

None.

RETURN TO OPEN SESSION

On the motion of Mr. Merson, seconded by Ms. Ramundo for the Cape May County Special Services School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of June 19, 2020 through July 23, 2020, 2020 (0 HIB investigation) and acknowledged investigation(s) that occurred between the period of July 24, 2020 through August 20, 2020 (0 HIB investigation).

And for the Cape May County Technical School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period June 19 2020 through July 23, 2020 (0 HIB investigation) and acknowledged investigation(s) that occurred between the period of July 24, 2020 through August 20, 2020 (0 HIB investigations) by roll call vote.

Voting Yes: Gould, Boyd, Merson, Ramundo, Kobik, Dr. DeStefano (recused herself as she is conflicted on this as Executive County Superintendent).

Voting No: None

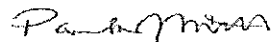
Abstained: None

Motion Carries.

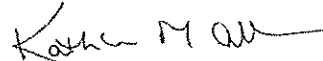
ADJOURN

On the motion of Mr. Merson, seconded by Mr. Boyd, the meeting was adjourned at 4:43 P.M.

Respectfully submitted,



Paula J. Smith,
Board Secretary



Kathleen Allen
Board Secretary

II. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. ASST. SUPERINTENDENT’S ADMINISTRATIVE DISTRICT REPORT

Be it resolved the Board of Education approves/accepts:

- a. Principal’s Report, Annamarie Haas
(1) Suspensions: None this cycle
- b. Related Services Report, Jonathan Price, Director of Related Services
- c. Facilities Report, Charles Yahara, Director of Environmental Services, Aramark
(1) Use of Facilities Requests: None this cycle
- d. Technology Report, Michael McCourt, Technology Specialist
- e. Transportation Report, Sharen Dever, Transportation Coordinator
- f. Enrollment Report
- g. Worker’s Compensation Report: None this cycle
- h. Team Meeting Agendas
- i. ¿Que Pasa?: None this cycle
- j. Donations under \$500: None this cycle

2. REVENUE & EXPENSE

Be it resolved the Board of Education approves/accepts:

- a. Board Secretary/Board of Education Monthly Certification
- b. Financial reports and balance sheets June 2020, Board Secretary Report and Treasurers Report
- c. Bills as presented
- d. Budget Summaries, Enterprise and Student Activity Funds, June 2020
- e. Transfers
- f. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

Name	Purpose	Amount	Date/Years
The Ricerca Group, LLC	Administrative and Teacher Professional Development	\$1,400 per day for a total of 8 days not to exceed \$11,200	SY 2020-2021
Tozour Energy Systems	Pay for Performance Energy Project, Project Participant Contract as reviewed by Counsel	Not to exceed \$1,300,891	2020-2022
Continuum Associates	Agreement for Registered Behavior Technician (RBT) Training Program	As per fee schedule	SY 2020-2021

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Name	Purpose	Amount	Date/Years
Kelly Education	Educational Staffing Agreement	As per Exhibit A "Pricing for Kelly Education"	8/25/2020 – 6/30/2021
Ashley Moran, pending completion of paperwork	Professional Service Contract: Itinerant Speech Therapist	\$75 per/hr; \$250 per learning eval	8/26/2020 - 6/30/2021
Amy Anderson, pending completion of paperwork	Professional Service Contract: Itinerant Teacher of the Deaf	\$75 per/hr	8/26/2020 - 6/30/2021
Odalis De La Torre, pending completion of paperwork	Professional Service Contract: Itinerant LDT-C	\$75 per/hr; \$250 per learning eval; \$350 per bi-lingual learning eval	8/26/2020 - 6/30/2021
Deborah Banick, pending completion of paperwork	Professional Service Contract: Itinerant Speech Therapist	\$75 per/hr; \$250 per learning eval	8/26/2020 - 6/30/2021
Allison Becker, pending completion of paperwork	Professional Service Contract: Itinerant Speech Therapist	\$75 per/hr; \$250 per learning eval	8/26/2020 - 6/30/2021
Brittany Gresh, pending completion of paperwork	Professional Service Contract: Itinerant Speech Therapist	\$75 per/hr; \$250 per learning eval	8/26/2020 - 6/30/2021
Shannon Adams, pending completion of paperwork	Professional Service Contract: Itinerant Physical Therapist	\$75 per/hr; \$250 per learning eval	8/26/2020 - 6/30/2021
Sheppard Bus	To/From Transportation Multi Contract Renewal #'s 1. 061704 2. CMC15-1 3. SHEP03 4. SHEP04 5. SHEP05	1. \$162,933.79 2. \$152,658.00 3. \$ 84,128.40 4. \$152,287.20 5. \$441,180.00	SY 2020-2021

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Name	Purpose	Amount	Date/Years
James Transportation	To/From Transportation Quote #Q21-01 until bid threshold is met, then will go out to bid	\$ 599.00 per diem	SY 2020-2021
Sheppard Bus	To/From Transportation Quote #Q21-02 until bid threshold is met, then will go out to bid	\$ 615.00 per diem	SY 2020-2021
Sheppard Bus	School Related Activities Transportation Contract SHEP06	Leep1 \$384.43 Leep2 \$384.42 OCI330 \$95.60 OCHS430 \$140.35	SY 2020 - 2021
Dennis Twp BOE	Transportation Jointure Route 4CMCS for Greater Egg Harbor Reg & South Orange Maplewood	\$27,000.00	SY 2020 - 2021
Student One Transport LLC	To/From Transportation Quote #Q21-05 until bid threshold is met, then will go out to bid	\$19,386.00	SY 2020-2021
On Time Transport	To/From Transportation Quote #Q21-10 until bid threshold is met, then will go out to bid	\$19,350.00	SY 2020-2021
CMCSSSD	Transportation Jointure Route Q21-07 with Middle Twp	Q21-07 \$244.00 per diem	SY 2020-2021

- g. Professional Improvement Experience and Travel Expenses: None this cycle
- h. Grants/Donations:
 - (1) Mr. & Mrs. John J.Coulter, \$1,000, for the James J. Coulter Media Center that was named in honor of his father
- i. Comprehensive Maintenance Plan for SY 2020-2021
- j. Annual Budget Calendar for SY 2020-2021

3. CURRICULUM

Be it resolved the Board of Education approves/accepts:

- a. Field Trips as listed: None this cycle
- b. Presenters/Interns/Programs/Support Groups:

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Name	Purpose	Amount	Date/Years
Jessica Checinski, pending paperwork completion	Stockton University, graduate level Occupational Therapy student, to complete Level II fieldwork for 12 weeks, under the supervision of Christina Roberts	N/A	9/14/2020 - 12/4/2020
Emily Powell, pending paperwork completion	Stockton University, graduate level Speech Therapy student, to complete Level II fieldwork, under the supervision of Lindsay Laielli and Kiera Webb	N/A	9/9/2020 - 12/11/2020
Barksdale School Portraits	Ocean Academy Student/Staff Photos	N/A	10/6/2020 1/12/2021
Barksdale School Portraits	CMC High School Student/Staff Photos	N/A	10/8/2020 1/13/2021 1/14/2021
Scholastic Books	Annual Book Fair	N/A	TBD

- c. Recognize Parent Teacher Organization, Parent Teacher Connection (PTC), and authorize use of district facilities in accordance with district facilities policies
- d. The following curriculum and items related to curriculum and program as follows:
 - (1) English Language Arts
 - (2) Physical Education/Health
 - (3) Social Studies
 - (4) Outdoor Experiential Education
 - (5) Mathematics
 - (6) Science/Biology
 - (7) Technology
 - (8) Guidance
 - (9) World Languages/Cultures
 - (10) Visual and Performing Arts
 - (11) 21st Century Life and Careers
 - (12) Career Education & Consumer, Family & Life Skills
 - (13) Social Skills/Character Education
 - (14) Community Based Instruction and Prevocational
 - (15) Curriculum Textbook/Material Inventory
- f. Approve the following CMCSSSD 2020-2021 Handbooks/Plans/Notices:
 - (1) 1:1 Aide Guidebook
 - (2) Crisis Management Plan
 - (3) Annual Integrated Pest Management Notice
 - (4) School Integrated Pest Management Plan
 - (5) Staff Handbook
 - (6) Parent/Student Handbook
 - (7) Family Educational Rights & Privacy Act (FERPA)

- g. September-October 2020 School Calendar
- h. Resolution to appoint the following personnel effective 7/1/2020-7/30/2021:
 - (1) School Safety Committee: Jonathan Price, Director of Related Services
 - (2) District Evaluation Advisory Committee (DEAC): Julia Fairfield, Special Education Teacher

4. LEGISLATION & POLICY/REGULATION

Be it resolved the Board of Education approves/accepts upon the first reading:

- a. New Policy #1648.02 Remote Learning Options for Families

Be it resolved the Board of Education approves/accepts upon the second reading:

- a. New Policy #1648 Restart and Recovery Plan

Be it resolved the Board of Education approves/accepts:

- a. New Job Description for Substitute Licensed Practical Nurse (LPN)

5. PERSONNEL

Be it resolved the Board of Education approves/accepts:

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Requests for emergent hiring will be made where appropriate.

Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Thomas Kresz	CPI Trainer	General	\$1,000 Stipend	SY 2020-2021
Joshua Johnson	CPI Trainer	General	\$1,000 Stipend	SY 2020-2021
Melissa Silvia	Part-time Custodian	General	Step 1 Schedule F \$18,328 prorated 12 months	9/1/2020 - 6/30/2021
Nicole Coleman	Substitute Custodian	General	\$17.75 per/hr	8/26/20 - 6/30/21
Tyrel Kelley	Substitute Custodian	General	\$17.75 per/hr	8/26/20 - 6/30/21
Andrew McNeill	Substitute Custodian	General	\$17.75 per/hr	8/26/20 - 6/30/21

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Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Carol Seiber	Substitute Teacher School Aide	General	\$70 per diem	SY 2020-2021
Jonathan Price	Traumatic Loss Coalitions for Youth Cape May County Coordinator, pending receipt of grant	Grant Fund 20	\$664 per month	SY 2020-2021
Maureen Barrett	Substitute Teacher Substitute Teacher School Aide	General	Sub Teacher: \$85 per diem Sub TSA: \$70 per diem	SY 2020-2021
Colby Schalek	Substitute Teacher Substitute Teacher School Aide	General	Sub Teacher: \$85 per diem Sub TSA: \$70 per diem	SY 2020-2021
Sofijja Stankovic	Substitute Teacher Substitute Teacher School Aide	General	Sub Teacher: \$85 per diem Sub TSA: \$70 per diem	SY 2020-2021
Cindy Glovsky	In-house Itinerant Occupational Therapist	Itinerant	\$45 per/hr	August 2020
Annette Merced	Substitute Licensed Practical Nurse	General	\$28 per/hr	SY 2020-2021
Joyce Denunzio-Wharton	Substitute Licensed Practical Nurse	General	\$28 per/hr	SY 2020-2021
Rayna Harris	Substitute Licensed Practical Nurse	General	\$28 per/hr	SY 2020-2021
Jacqueline Howard	Technology Support	General	\$1,800 Stipend	SY 2020-2021
Jennifer DeMario	School Newsletter Editor (Ocean Academy)	General	\$2,000 Stipend	SY 2020-2021

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Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Joshua Conlow	School Newsletter Editor (CMCHS)	General	\$2,000 Stipend	SY 2020-2021
Joshua Conlow	School Yearbook Coordinator	General	\$2,000 Stipend	SY 2020-2021
Erin Oleen	Guidance Counselor/SAC	General	\$45 per/hr as per contracted rate; not to exceed a total of 10 hours	August 2020
Kaitlyn Rupert	School Nurse	General	\$45 per/hr as per contracted rate; not to exceed a total of 20 hours	August 2020
Stacey Lera	School Nurse	General	\$45 per/hr as per contracted rate; not to exceed a total of 20 hours	August 2020
Jennifer DeMario	Music Teacher	General	Salary Adjustment from Step 12, BA+30 to Step 12, MA \$86,654	9/1/2020 - 6/30/2021
William Zackey	District Lifeguard	Rescind offer of employment		Effective 9/1/2020
Deborah Conlow	Teacher School Aide	Retirement		Effective 7/1/2020
Mary Ulbrich	Teacher School Aide	Retirement		Effective 7/1/2020

- b. Professional Development Trainings: None this cycle
- c. Leaves of Absence:

Employee #	Sick Days	Personnel Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6136	12	0	0	19	FMLA / NJFLA	9/1/2020 - 10/16/2020

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Employee #	Sick Days	Personnel Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
5282	0	0	0	Intermittent	FMLA / NJFLA	Intermittent TBD
6165	12	0	0	0	FMLA	9/1/2020 - 9/18/2020
5028	65 EPSL 10	0	0	0	BOE Leave / FFCRA: EPSL	9/1/2020 - 1/1/2021
6515	EPSL 10 EFML 50	0	0	0	FFCRA: EPSL/EF ML	9/1/2020 - 12/2/2020
6396	EPSL 10 EFML 50	0	0	0	FFCRA: EPSL/EF ML	9/1/2020 - 12/2/2020
6042	EPSL 10 EFML 6	0	0	0	FFCRA: EPSL/EF ML	9/9/2020 - 12/23/2020
6553	EPSL 10	0	0	0	FFCRA: EPSL	9/1/2020 - 9/16/2020
5887	EPSL 10 EFML 6	0	0	0	FFCRA: EPSL/EF ML	9/8/2020 - 12/22/2020
4103	EPSL 5	0	0	0	FFCRA: EPSL	8/17/2020 - 8/20/2020
5981	EPSL 10 EFML 16	0	0	0	FFCRA: EPSL/EF ML	9/3/2020 - 10/13/2020
6322 pending paperwork completion	EPSL TBD EFML TBD	0	0	0	FFCRA: EPSL/EF ML	TBD

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Employee #	Sick Days	Personnel Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6473	EPSL 10 EFML 26	0	0	0	FFCRA: EPSL/EF ML	9/1/2020 - 10/23/2020
6526	EPSL 10 EFML 31	0	0	0	FFCRA: EPSL/EF ML	9/1/2020 - 11/1/2020
6311	EPSL 10 EFML 16	0	0	0	FFCRA: EPSL/EF ML	9/10/2020 - 12/18/2020
4881 pending paperwork completion	EPSL TBD EFML TBD	0	0	0	FFCRA: EPSL/EF ML	TBD
5766 pending paperwork completion	EPSL TBD EFML TBD	0	0	0	FFCRA: EPSL/EF ML	TBD
6516 pending paperwork completion	EPSL TBD EFML TBD	0	0	0	FFCRA: EPSL/EF ML	TBD
5282 pending paperwork completion	EPSL TBD EFML TBD	0	0	0	FFCRA: EPSL/EF ML	TBD
6252	12	0	0	0	BOE Leave	9/1/2020 - 9/14/2020
6553	12	0	0	0	BOE Leave	9/17/2020 - 10/2/2020
6322	EPSL 7	0	0	0	FFCRA: EPSL	9/1/20- 9/11/20
6318 pending paperwork completion	EPSL 10 EFML 50	0	0	0	FFCRA: EPSL/EF ML	9/1/2020 - 12/2/2020

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Employee #	Sick Days	Personnel Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6524 pending paperwork completion	EPSL TBD EFML TBD	0	0	0	FFCRA: EPSL/EF ML	TBD
6014 pending paperwork completion	EPSL TBD EFML TBD	0	0	0	FFCRA: EPSL/EF ML	TBD
6180 pending paperwork completion	EPSL TBD EFML TBD	0	0	0	FFCRA: EPSL/EF ML	TBD
6522 pending paperwork completion	EPSL TBD EFML TBD	0	0	0	FFCRA: EPSL/EF ML	TBD
6262	EPSL 10 EFML 50	0	0	0	FFCRA: EPSL/EF ML	9/8/2020 – 12/7/2020

- d. Hourly Pay Rates for Bus Drivers

6. COMMUNICATION

- a. Deborah Conlow, Teacher School Aide: Retirement Letter, effective 7/1/2020
- b. Mary Ulbrich, Teacher School Aide: Retirement Letter, effective 7/1/2020
- c. Letter from Dr. DeStefano regarding Reopening Plan
- d. Letter from Jamie Moscony, Assistant Superintendent to CMCSSSD School Community 8/24/20
- e. Back to School Schedule, Procedures, and Protocols

1. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-TS.1)

- a. Facilities
- b. Guidance & Special Education
- c. High School
- d. Curriculum & Instruction
- e. Adult & Community Education
- f. Superintendent

2. REVENUE & EXPENSE(Exhibit II-TS.2)

- a. Board secretary's monthly certification of budgetary line item status;
- b. Financial report A-148 and A-149 June 2020, board secretary report and treasurers report;
- c. Board of education's monthly certification of budgetary major account/fund status;
- d. Bills as presented;
- e. Budget summaries, June 2020;
- f. Transfers;
- g. Bids, contracts, reports, agreements:

<u>Name</u>	<u>Purpose</u>	<u>Cost</u>	<u>Date/Year(s)</u>
Cape May County Special Services	shared transportation services	per fee schedule	SY 2020-21
Pay to Play Resolution for Houghton Mifflin Harcourt	Math 180 and Read 180 Universal subscription package	\$22,401.56	8/28/2020
Pay to Play Resolution for PPE Global Health, Inc.	disinfecting wipes	\$18,587.10	8/25/2020
Burlington County Institute of Technology and Burlington County Special Services School District	online American Sign Language 101 Course	\$10,000. per/class for two classes (pending enrollment)	8/25/2020
Pay to Play Resolution for McGraw Hill Education	comprehensive student bundle Inspire Science, Biology, 3 rd Edition 150 books, 150 seats (includes 6-year online subscription)	\$17,550.	8/28/2020
N.J. State Interscholastic Athletic Association Membership Resolution	membership renewal	\$2,500.	SY 2020-21
Long Range Facility Plan Major Amendment	submission to Department of Education		8/25/2020

h. Recommend approval of the Evaluation Process of Awarding competitive Bids due on August 27, 2020.

i. Grants/donations/scholarships for applying/accepting:

Name of Grant	Apply/Accept	Amount	Date
County Apprenticeship Coordinator	apply	\$10,600.	SY 2020-21
Doherty Family Foundation Caroline Hunter Charitable Trust In Memory of Robert Hunter Doherty for: college scholarships based on need	accept	\$100,000.	SY 2020-21
Doherty Family Foundation Caroline Hunter Charitable Trust In Memory of Robert Hunter Doherty for: other educational high school needs at district's discretion	accept	\$75,000.	SY 2020-21

j. Recommend approval for the following item to be disposed, scrapped or sold:

Name of Item	Value of Item	Reason:
Sturdy Savings Bank Warrant Account Check numbers: 018764 through 019763 021962 through 023263	n/a	checks not in use/ old system
tag #1004165 Fellows Shredder	n/a	obsolete and broken
tag #1001544 Cresdenza	n/a	for potential sale Gov/Deals
tag #1007156 Male Manikin	n/a	obsolete and broken
tag #1007157 Female Simulator	n/a	obsolete and broken

3. CURRICULUM (Exhibit II-TS.3)

- a. Job Cards, June 2020;
- b. District Curriculum, SY 2020-21;
- c. high School Textbooks, SY 2020-21;
- d. Boys and Girls Soccer Schedule, SY 2020-21;
- e. Boys and Girls Cross Country Schedule, SY 2020-21
- f. Dental Assisting Affiliation/Clinical Sites, SY 2020-21
- g. Post Secondary Tuition Credit Assistance Program, SY 2020-21;
- h. Nancy Wheeler Driscoll, County Apprenticeship Coordinator, SY 2020-21;
- i. Updated Cape May County Technical School District COVID-19 Reopening of Schools Educational Plan
- j. Appoint for SY 2020-21:
 - Chelsey Combs, Anti-bullying Coordinator (ABC)
 - Brittany Wallace, Anti-bullying Specialist (ABS)

4. LEGISLATION & POLICY (Exhibit II-TS.4)

- a. Recommend approval of the following policy and procedure for second reading and approval:
 2260 Restart and Recovery Plan
- b. Recommend approval of the following policy and position description for first reading:
 2260.2 Remote Learning Options for Families

5. PERSONNEL (Exhibit II-TS.5)

(All hiring are upon the recommendation of the Superintendent and contingent upon the result of criminal background investigation and request for emergent hiring will be made where appropriate):

- a. The following personnel/positions/salaries:

<u>Name</u>	<u>Position</u>	<u>Description</u> <u>Funding</u> <u>Program</u>	<u>Step</u> <u>Amount</u> <u>Longevity</u>	<u>Effective</u> <u>Date(s) or</u> <u># of Days</u>
Personnel/positions/ salaries		CMCTEA Non-Unit & CMCTEA		SY 2019-20 SY 2020-21
Shustock, Jill	Special Education Teacher	increment change: from Masters to Masters +30	Step 16 MA \$84,489.00 to MA+30 \$85,489.00	9/1/2020
Craig, Madeline	Teacher of Mathematics	increment change: from Bachelors BA to Masters MA	Step 6 BA \$60,631.00 Step 6MA \$62,631.00	9/1/2020
Bresan, Joseph	Teacher of Financial Literacy	assigned additional teacher period	\$5,400.00	SY 2020-21
Masterson, David	Teacher of Culinary Arts	assigned additional teacher period	\$5,400.00	SY 2020-21
Pleasants, Matt	Teacher of Military Leadership	assigned additional teacher period	\$5,400.00	SY 2020-21
Stratton, Julie	Teacher of Financial Literacy	assigned additional teacher period	\$5,400.00	SY 2020-21
Dudley, Brian	Class Advisor '21	High School	\$2,250.00	SY 2020-21
Traber, Virginia	Class Advisor '22	High School	\$2,250.00	SY 2020-21
Wenker, Micah	Class Advisor '23	High School	\$2,250.00	SY 2020-21

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Kustra, Sharon Lee	Key Club international Advisor	High School	\$2,050.00	SY 2020-21
Tack, Gina	National Honor Society Advisor	High School	\$2,050.00	SY 2020-21
Kaye, Timothy	Student Government Advisor	High School	\$2,250.00	SY 2020-21
Sykes, Suzanne	Yearbook Advisor	High School	\$3,050.00	SY 2020-21
Toft, Hanna	FFA Advisor	High School	\$2,050.00	SY 2020-21
Holland, Jackie	SkillsUSA Advisor	High School	\$2,050.00	SY 2020-21
Fritz-Agostini, Jenifer	Media Specialist (before/after school)	High School	\$29 per/hr	SY 2020-21
Harris, Jon	Detention Monitor	High School	\$25 per/hr	SY 2020-21
Ludwig, Andrew	Detention Monitor	High School	\$25 per/hr	SY 2020-21
Mercado, Josh	Detention Monitor	High School	\$25 per/hr	SY 2020-21
Andreula-Porto, Lisa	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Becker, Paul	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Ciccarone Thomas	Substitute Teacher	High School	\$90 per/day	SY 2020-21
David, Robert	Substitute Teacher	High School	\$90 per/day	SY 2020-21
DeRitis, Nicholas	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Fynan, Frederick	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Mason, Tarin	Substitute Teacher	High School	\$90 per/day	SY 2020-21
McAteer, Donna	Substitute Teacher	High School	\$90 per/day	SY 2020-21
McKenna, Cindy	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Miller, Alfred	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Sangillo, Robert	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Smith, Karen	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Sylvester, Karen	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Taverner, Tracey	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Toft, Holly	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Vinson, Johnnye	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Bresan, Joseph	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Combs, Chelsey	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Dougan, Emily	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Fishman, Mikhail	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Godfrey, Jason	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Italiano-McGreevy, Maria	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Janda, Edward	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21

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Laurenzi, Eben	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Lee, Young Ae	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Leszczynski, Edward	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Ludwig, Andrew	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Nelson, Lisa	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Palombo, Michael	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Picketts, Samuel	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Roach, Lisa	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Skiles, Tracey	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Stratton, Julie	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Tack, Gina	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Weigly, Brian	Tutoring Teacher	High School/ ESEA	\$29 per/hr	SY 2020-21
Connor, Barbara	Secretary	Eve/Com Ed	\$14 per/hr	SY 2020-21
Fisher, Stephanie	Secretary	Eve/Com Ed	\$14 per/hr	SY 2020-21
Gibboni, Anne	Secretary	Eve/Com Ed	\$14 per/hr	SY 2020-21
Gray, Michele	Secretary	Eve/Com Ed	\$14 per/hr	SY 2020-21
Tascone, Paula	Secretary	Eve/Com Ed	\$14 per/hr	SY 2020-21
Traina, Juliette	Secretary	Eve/Com Ed	\$14 per/hr	SY 2020-21
Wills, Alison	Secretary	Eve/Com Ed	\$14 per/hr	SY 2020-21
Arnold, Alicia	Assistant	Eve/Com Ed Voc	\$24 per/hr	SY 2020-21
Janda, Edward	Assistant Substitute	Eve/Com Ed Voc	\$24 per/hr	SY 2020-21
Jones, Christopher	Assistant	Eve/Com Ed Voc	\$24 per/hr	SY 2020-21
Roach, Lisa	Assistant	Eve/Com Ed Voc	\$24 per/hr	SY 2020-21
Sheets, Valerie	Assistant Substitute	Eve/Com Ed Voc	\$24 per/hr	SY 2020-21
Tack, Gina	Assistant	Eve/Com Ed Voc	\$24 per/hr	SY 2020-21
Toft, Hanna	Assistant	Eve/Com Ed Voc	\$24 per/hr	SY 2020-21
Warren, Wade	Assistant	Eve/Com Ed Voc	\$24 per/hr	SY 2020-21
Edelman, Kelly	Nurse Substitute	Eve/Com Ed Voc	\$22 per/hr	SY 2020-21
Juzaitis, Barbara	Nurse	Eve/Com Ed Voc	\$22 per/hr	SY 2020-21
Zilinek, Ann	Nurse	Eve/Com Ed Voc	\$22 per/hr	SY 2020-21
Zipparo, Lynda	Nurse	Eve/Com Ed Voc	\$22 per/hr	SY 2020-21
Masterson, David	Instructor	Eve/Com Ed Voc- Cert	\$29 per/hr	SY 2020-21

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Pickens, Sandra	Instructor	Eve/Com Ed Voc-Cert	\$29 per/hr	SY 2020-21
Palombo, Michael	Instructor	Eve/Com Ed Voc-Cert	\$29 per/hr	SY 2020-21
Toft, Hanna	Instructor	Eve/Com Ed Voc-Cert	\$29 per/hr	SY 2020-21
Hornbeck, James	Instructor	Eve/Com Ed Voc	\$22 per/hr	SY 2020-21
Mills, Thomas	Instructor	Eve/Com Ed Voc	\$22 per/hr	SY 2020-21
Schall, Steve	Instructor	Eve/Com Ed Voc	\$22 per/hr	SY 2020-21
Soloman, Arthur	Instructor	Eve/Com Ed Voc	\$22 per/hr	SY 2020-21
Billig, David	Instructor Substitute	Eve/Com Ed Voc Welding AWS 1G Cert	\$40 per/hr	SY 2020-21
Jackson, Thomas	Instructor	Eve/Com Ed Voc Welding AWS 1G Cert	\$40 per/hr	SY 2020-21
Janda, Edward	Instructor Substitute	Eve/Com Ed Voc Welding AWS 1G Cert	\$40 per/hr	SY 2020-21
Dunning, Rosellen	Tutoring Teacher	Adult Post Secondary Perkins	\$29 per/hr	SY 2020-21
Klepadlo, Jaci	Tutoring Teacher	Adult Post Secondary Perkins	\$29 per/hr	SY 2020-21
Cascia, Joseph	Guidance Counselor	summer employment for student scheduling preparation	per diem	5 additional days
Combs, Chelsea	School Psychologist	summer employment IEP planning	per diem	5 additional days
Sheets, Valerie	Guidance Counselor	summer employment for student scheduling preparation	per diem	5 additional days
Wallace, Brittany	Learning Disabilities Teacher Consultant	summer employment IEP planning	per diem	5 additional days
Zipparo, Lynda	School Nurse	summer employment for student preparation	per diem	2 additional days

6. COMMUNICATION (Exhibit II-TS.6)

a. Correspondence from:

Dr. Nancy M. Hudanich, Superintendent

Synopsis:

8/5 sent to parents & staff – Reopening plans with a hybrid learning environment

8/12 sent to parents & staff – Reopening update

b. Correspondence from:

Ruby Redmond, Class of 2020 Tech Graduate

Synopsis:

Thanking the Board of Education for the \$500 Jack Schwartz Memorial Scholarship in Memory of William H. Tozour, Jr; and appreciation for the support of the faculty, staff and administration at Tech.

c. Correspondence from:

Edward Oakley, Class of 2020 Tech Graduate

Synopsis:

Expressing gratitude for the \$1,000 Norm Zimmerman and June Billig-Zimmerman Scholarship which will assist him during his attendance at Villanova University pursuing a degree in Engineering.

d. Correspondence from:

State of New Jersey, Office of Career Readiness

Synopsis:

The Cape May County Technical School District's Career & Technical Education Program, Heating Air Conditioning, Ventilation and Refrigeration Maintenance, CIP Code 470201 has been approved effective August 11, 2020.

e. Correspondence from:

Michele E. Meade, Municipal Technical Advisor & Procurement Specialist

Synopsis:

Cape May County Technical School District's request to procure Facilities Management Services through competitive contracting has been approved pursuant to N.J.S.A. 18A:18A-4.1k.

f. Correspondence from:

Vernon C. Walker and R. Wayne Raffety, Co-Trustees

Synopsis:

In memory of Robert Hunter Doherty, the following amounts have been provided: \$100,000 in grant monies to be used for college scholarships based on need and \$75,000 to be used for other educational high school needs at district's discretion.